

TCYSA Game Reschedule Instructions

TCYSA MATCH RESCHEDULE POLICY

TCYSA schedules several hundred matches each season. TCYSA tries to accommodate all scheduling requests that are made prior to the initial schedules being released. Once schedules are released, logistics (like securing referees and fields) make it very difficult to reschedule matches.

IF IT IS WITHIN ONE WEEK OF A SCHEDULED MATCH, MATCHES WILL GENERALLY NOT BE RESCHEDULED

If you believe you have sufficient cause, and there is at least ONE WEEK before the game, you should follow these steps to attempt a reschedule:

Step 1. Contact your opponent to inform them that you need to reschedule the game.

Step 2. Come to an agreement with your opponent on at least two dates upon which the game can be played. If you cannot reach an agreement, the match will remain as set.

Step 3. Contact the TCYSA Manager at manager@thurstoncountysoccer.com

In your email include the following information:

- Your team name, gender and age, and your reason for requesting a reschedule
- The team name of your opponent
- The date of the game you wish to reschedule
- The mutually agreed upon dates for the reschedule
- Also, include your opponent in the email thread (cc: the opposing team's coach)

STEP 4. IF APPROVED, THE SCHEDULER WILL MAKE THE GAME CHANGE IN THE ONLINE SCHEDULES. The coaches will receive an email confirmation to include date, time and location of the new match. IF THE RESCHEDULE IS NOT APPROVED THE MATCH WILL REMAIN AS SCHEDULED.

*Please note: Reschedules should be requested **only when extremely extenuating issues occur**. All teams should have an assistant coach who is eligible to coach the team if the head coach is called out of town or has an emergency.*

Should you need help or clarification, contact your club manager or Sara Poprawski (TCYSA Manager), at manager@thurstoncountysoccer.com.